



Authorised Dealer/Agent

**Manufactured by:**  
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## Instruction Manual

Counter-top Ductless

Exhaust Hood

Models: WCHD750 & WCHD100



A guide to the use, care and maintenance  
of your quality Woodson product

## Your New Woodson Product

Thank you for choosing this quality Woodson product. All our products are designed and made to meet the needs of food service professionals. By using, caring and maintaining your product according to these instructions, your Woodson product should give you many years of reliable service.

Woodson is a wholly Australian owned company, which has manufactured quality commercial catering equipment since 1954. All Woodson products are engineered and manufactured to give excellent results whilst offering-value-for-money, ease-of-use and reliability.

Woodson manufacture a comprehensive range of equipment for kitchens, food preparation and presentation. Our range includes toasters, griddles, food warmers, fryers, hot and cold food display cabinets and many other quality products.

For details of your nearest dealer contact our head office.

### Woodson

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## Contents

|                                    |       |
|------------------------------------|-------|
| Compliance .....                   | 2     |
| General Precautions .....          | 2     |
| Contents & Packaging .....         | 3     |
| Installation .....                 | 3     |
| Operating Instructions .....       | 4     |
| Warranty Request Form .....        | 5 & 6 |
| Maintenance & Cleaning .....       | 7     |
| Troubleshooting .....              | 8     |
| Specifications .....               | 8     |
| Safety .....                       | 9     |
| Repair & Warranty procedures ..... | 10    |

## Repair & Warranty Procedures

### Warranty Procedure

If your Woodson product is not working whilst still under warranty and has not been subject to improper use or treatment follow the procedure listed below to obtain repairs:

- 1) Follow the trouble shooting procedures on page 8 of the manual to ensure that your product is not working.
- 2) Locate the silver ratings plate sticker on your Woodson product and list the model number and serial number. Also make a clear description of the problem. Please also obtain your proof of purchase.
- 3) Phone or fax through these details stated to our service listed below.
- 4) For all Woodson countertop products (excluding hot and cold food bars). We reserve the right to reject warranty calls where circumstances fail to meet our warranty conditions.
- 5) For all hot and cold food bars. We will arrange for an authorised service technician to visit you as soon as possible (subject to your location). We reserve the right to reject warranty calls where circumstances fail to meet our warranty conditions.

### For General maintenance & Repairs

If your Woodson product requires any maintenance or repairs this must be undertaken by a qualified technician. Woodson have accredited technicians and agents who are experienced in the product and carry commonly used spare parts. Contact our national service number listed below for details of your nearest service agent.

**For Warranty, Maintenance & spare parts and repairs, contact:**

Tel: 07 3344 2444 Fax: 07 3344 6166 email: [service@stoddart.com.au](mailto:service@stoddart.com.au)

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## Safety

All Woodson products are manufactured and tested according to relevant national and regional standards. All products comply to our test requirements.

### **This machine contains no-serviceable parts.**

Only Woodson, one of our accredited service agents, or a similarly qualified and licensed person(s) should carry out any repairs. Do not attempt to remove any cover panels, open the machine or access any internal parts.

The Stainless steel manufacturing process used in the construction of this machine may result in sharp edges. We take every effort to remove any such edges, however be careful when contacting any raw edges of the product.

**Hot Food Displays:** This unit can get hot. Ensure everyone is aware that the machine is operating and take care to avoid contact with hot surfaces.

Under no circumstances should the unit be immersed in water. Do not allow any electrical components including cables and plugs to come into contact with water.

If the electrical cables, plug or other connections show any signs of physical damage or wear do not use the machine. In such instances contact Woodson for details of your local repair agents (see page 1). We also recommend regular testing of machine by a trained and qualified technician to ensure it is working effectively and safely.

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## Compliance

At the time of manufacture Woodson products are designed and made to comply with all relevant Australian Standards.

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## General precautions

**Every person who is to operate this machine must read this manual or obtain suitable training prior to use.**

**Hot Equipment:** These machines include heating elements. As with any commercial heating appliance the surfaces of this unit will get hot. Do not touch the surfaces of the machine whilst it is in use. Be careful when operating near other machinery. If your machine is in an area where unwary customers or staff can touch the unit you should provide additional warning signage if necessary. To avoid unnecessary risks keep this unit out of reach of children. This product is designed for display of hot food. Woodson cannot guarantee its performance or honour the warranty if used outside its original purpose.

**Cold Food Displays:** The machine includes refrigeration components. As with any commercial refrigeration appliance can get very cold. Remember cold surfaces can burn – do not touch these surfaces when the unit is fully refrigerated. Be careful when operating near machinery. This product is designed for display of cold food. Woodson cannot guarantee its performance or honour the warranty if used outside its original purpose.

Do not operate the machine in any areas where the electrical components may come into direct contact with water.

Always ensure the power cable is not in contact with hot parts of the machine when in use and have any damaged power cords replaced immediately.

Woodson will not accept liability if:

- The instructions in this manual have not been followed properly.
- Non-authorised personnel (persons not nominated by Woodson) have tampered with the machine.
- Non-original spare parts are used.
- The machine is not cleaned according to the instructions in this book.
- There is any physical damage to the machine.

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## Contents and packaging

**Woodson** pack your product to limit any possible damage caused as a result of transportation. Please unwrap the box carefully, and do not discard any packaging without checking to ensure you have the following items:

- One (1) Counter-top ductless exhaust hood - including a rear mounted drip tray and the following filters - stainless steel baffle filter, polyester filter and odour control filter.

Should any item have physical damage, report the details to the freight company and to the agent responsible for the despatch within seven (7) days of receipt. No claims will be accepted or processed after this period.

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## Installation

Remove all packing, plastic coating and tape from the stainless steel before installing the machine. Clean off any remaining glue residue from the exterior of the machine with warm soapy water (refer to cleaning instructions on page 6.)

Place the machine on a level and firm work surface. Do not position the machine in a wet area or near inflammable substances. Please consult national and local standards to ensure that your machine is positioned in accordance with any existing requirement.

Ensure all components are properly fitted according to the diagram on page 5. All filters must be fitted to the hood prior to use.

Plug the hood into a 10amp power circuit.

Your Woodson product is now ready for use.

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## Troubleshooting

If the machine is not filtering correctly, check the following before calling out your authorised service agent:

- That the filters have been properly fitted
- That the filters have been properly cleaned
- That the unit is plugged in correctly
- That the power is turned on
- That the power point is not faulty

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## Specifications

|                          |              |              |
|--------------------------|--------------|--------------|
| <b>Model</b>             | WCHD750      | WCHD1000     |
| <b>Power source</b>      | 240 Volts AC | 240 Volts AC |
| <b>Power consumption</b> | 400 Watts    | 750 Watts    |
| <b>Amps</b>              | 1.67amps     | 3.13amps     |

This product may be subject to change without notice due to product improvement.

## Maintenance & Cleaning

### Cleaning

For the ongoing operation of your hood and the cleanliness of your kitchen you must clean your hood according to the following instructions. Failure to follow these instructions may void warranty and also present a risk within your kitchen.

| Cleaning Process  | Frequency             |
|---|-----------------------|
| Remove and clean drip tray using warm soapy water   | Daily                 |
| Remove and clean baffle filters using warm soapy water  | Daily                 |
| Remove, wash and rinse polyester filters using warm soapy water. Allow to dry fully prior to refitting. | Daily                 |
| Wipe the external surfaces down with warm soapy water using a damp sponge or cloth.                     | Weekly or as required |

Always make sure the product is disconnected from the power source prior to cleaning.

- Do Not immerse the unit in water or allow the ingress of water into the interior of the machine or any electrical components.

### Maintenance

As long as cleaning instructions are followed the unit will give trouble free usage for a long period. However, the odour controlling filter in the product has a limited life span and will need replacing after a period, which will vary according to usage. You will know it needs replacing when the odour is no longer controlled. Contact the agent who sold you the unit for a replacement filter.

### Note:

Some cleaning agents can damage stainless steel. For this reason we recommend cleaning with soapy water. Woodson do not take any responsibility for damage caused by the use of inappropriate cleaning agents. In some areas, particularly seaside environments, stainless steel can be subject to surface discolouration or "tea staining". This can be removed with an appropriate cleaning agent which contains 10% sodium citrate. Ask your supplier of cleaning chemicals for a suitable brand.

## Operating Instruction

- Ensure stainless steel and polyester filters are cleaned daily according to the instructions on page 6
- Ensure all filters are properly fitted into the unit prior to use. Do not operate without all filters fitted. See diagram 1.**
- As you commence use of your cooking equipment turn the hood's fans on to the appropriate speed. The speed required will depend on the appliance, the frequency of use and the emissions it generates.
- The unit has 4 variable speeds (see diagram 2). Select the speed you require by flicking the relevant switch. The unit will operate on the speed of the highest selected setting.
- For additional illumination on the cooking area, turn on the light switch.
- At the end of the day follow cleaning instructions.

Diagram 1

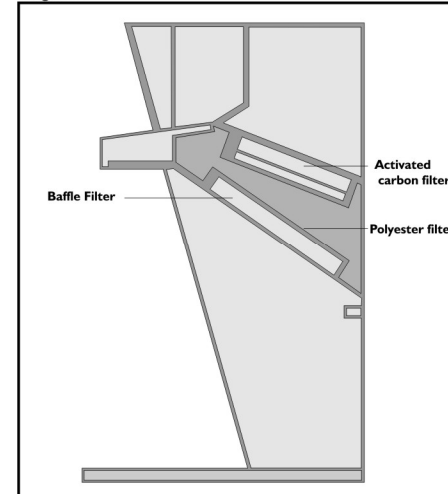
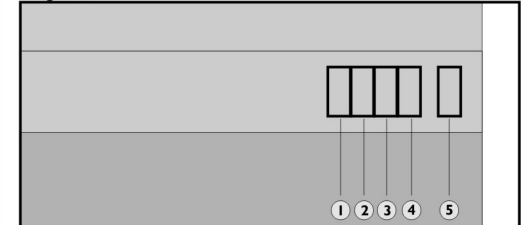


Diagram 2



- 1 - Fan setting one
- 2 - Fan setting two
- 3 - Fan setting three
- 4 - Fan setting four
- 5 - Lights

# WARRANTY REQUEST FORM



Phone: (07) 3344 2444 Int: +617 3344 2444  
Phone: 1300 307 289  
Fax: (07) 3344 6166 Int: +617 3344 6166  
Email: service@stoddart.com.au

**Food Service Equipment**  
**Tom Stoddart Pty Ltd** ABN 16 009 690 251  
215 Jackson Rd, Sunnybank Hills  
Qld 4109 Australia  
PO Box 420 Sunnybank Qld Australia  
www.stoddart.com.au

To ensure we can provide the best possible service we require you to complete this form. Make, model and serial number, along with other essential information. To secure a call, you must also have an account with Stoddart or complete the credit card details below.

**THIS FORM MUST BE COMPLETED OR WARRANTY CANNOT BE PROCESSED**

Name of contact person on site: \_\_\_\_\_

Business/Organisation name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone (Site): \_\_\_\_\_ Mob: \_\_\_\_\_

Equipment Type: \_\_\_\_\_ Brand: \_\_\_\_\_

Model/PNC no.: \_\_\_\_\_ Serial no.: \_\_\_\_\_

Location (large sites only): \_\_\_\_\_

Date of purchase: \_\_\_\_\_

Company purchased from: \_\_\_\_\_

(please provide a copy of your tax invoice or delivery docket as proof of purchase)

Description of fault: \_\_\_\_\_

Has the following been checked (tick box if appropriate and checked)?

Electrical power supply  Gas  Water Supply

Name of person requesting warranty (please print): \_\_\_\_\_

**CREDIT CARD DETAILS** – Required as security against chargeable work (see note below)

Card type: Visa  Mastercard

Cardholder name: \_\_\_\_\_ Card no.: \_\_\_\_\_

Signature: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**PLEASE NOTE:** Warranty call-outs take place Mondays to Fridays between 8.00 and 16.30 (except public holidays). Any calls outside these times will be subject to penalty rates. Certain items such as glass components and light fittings are not covered under warranty. Claims for non-covered parts, no faults found, travel over 50km or other items outside our standard terms and conditions will be chargeable. Any chargeable items will be COD terms – payable onsite.

**CREDIT CARD INFORMATION MUST BE PROVIDED AS SECURITY AGAINST NONE WARRANTY CALL-OUTS. FAILURE TO DO SO WILL RESULT IN REQUEST BEING UNATTENDED. NORMAL BUSINESS HOURS ARE 8AM – 4.30PM MONDAY TO FRIDAY**

